



INDIANA
WORKFORCE
DEVELOPMENT
AND ITS **WorkOne** CENTERS

MINUTES
Performance and Compliance Committees
State Workforce Innovation Council
Conference Room 301-B
Department of Workforce Development
10 North Senate Avenue
Indianapolis, IN 46204
November 9, 2011
2:00pm– 4:00pm

Members Present: Mark Goldman (by phone), Leroy Jackson, Doug Poe (by phone),
Derek Redelman, Steve Slagle

Members Absent: Brian Burton

Staff Present: Nate Klinck, DWD Director of Policy

Call to Order

Committee Chair Derek Redelman called the meeting to order at 2pm, and noted that an in-person quorum was not established, so the Committee was unable to take formal votes during the meeting.

Business

- **Approval of Minutes from Previous Meetings**
Because an in-person quorum was not established, the Committee tabled the approval of minutes from previous meetings until the next scheduled Committee meeting.
- **Workforce Investment Board and Regional Workforce Board Membership Certification Updates**
Mr. Klinck updated the Committee on the certification status of the Boards. The Committee still had to consider whether or not to recommend certification for Region 1's WIB. After discussion, the Committee came to consensus that Region 1 had met the requirements established within the WIB Certification Policy, and should be granted certification.

The Committee then discussed potentially modifying the criteria established within policy regarding the definition of “business” as it pertains to the appointment of WIB members. Mr. Redelman shared information he had gathered regarding how WIA defines business representatives, and how other federal programs define business. He shared that based upon his analysis, he believes that the intention of WIA was to ensure that business representatives of WIBs come from for-profit entities, and he recommends that the policy be updated to clarify the requirement. Mr. Klinck shared a draft of language that would restrict WIB business representatives to private, for-profit business persons, with exceptions excluding for-profit education entities and including large healthcare entities. Mr. Slagle and Mr. Goldman recommended removing any exceptions from the policy, with the thought that exceptions could cause unnecessary confusion. The Committee discussed and came to consensus that they would like for the full SWIC to consider modifying the appointment policy to indicate that business representatives from WIBs should only come from for-profit businesses, with no exceptions. Mr. Klinck indicated that he would update the language in the policy and ask the SWIC Executive Committee to review at its next scheduled meeting.

- **Policy on Reasonable and Necessary Costs for WIA Grantees**

Mr. Klinck led a discussion of a new policy that DWD is developing regarding the definition of reasonable and necessary costs of WIA grantees throughout the State. The policy would draw on rules established by the U.S. Office of Management and Budget for allowable expenses within federally-funded grant. The policy reiterates the requirements that OMB Circulars establish and would provide a number of examples of how DWD, when monitoring its grant recipients, would determine if expenditures were reasonable and necessary for the successful operation of grant programs. The Committee reviewed the draft policy, and asked Mr. Klinck to ensure that it was strongly worded so that it was clear that grantees should have a high level of accountability when spending public funds, and that they should always consider what the public perception would be on how the funds are expended. The Committee was satisfied with the draft of the policy, and will ask that it be reviewed for adoption by the full SWIC at its December meeting.

- **Update to SWIC Bylaws**

Mr. Klinck presented a change to the bylaws that the full SWIC will be asked to consider at the December meeting. The change regards changing the Article XII in the bylaws from utilizing the term “indemnification.” Mr. Klinck explained that Jeff Gill, Chief Counsel for DWD, recently reviewed the bylaws and recommended that this article of the bylaws be changed in order to comply with requirements found in State Code. Mr. Gill recommended changing the language to utilizing the term “sovereign immunity,” and simply having the language of the article reflect the protections found in State Code for State Board members. The Committee reviewed the new language and recommended that DWD present the change to the full SWIC at its December meeting as a change necessitated by code.

- **USDOL Common Measures**

Mr. Klinck provided the Committee with a brief presentation on Common Measures, the outcome measurements utilized by USDOL to measure the effectiveness of workforce investment programs. The Committee discussed the ability of the SWIC to establish additional measures that go beyond those that are minimally required by USDOL. Mr.

Redelman expressed a desire for a measure to be developed by DWD and the SWIC that measures not just Common Measures, but measures the number of individuals that are served by WorkOnes in relation to the total number of unemployment recipients within the local area. Mr. Redelman expressed that he believes that unemployment programs and employment and training programs are both housed within WorkOnes to ensure that individuals that are unemployed are actively recruited to participate in skill building and other programs that enhance the unemployed individuals' reemployment prospects. The Committee agreed to review the Common Measures process, and to begin brainstorming about other measures that could be employed to measure both the quality and quantity of the services offered through WorkOne offices.

Adjournment

Committee Chair Redelman adjourned the meeting at 3:55pm.