

**STATE WORKFORCE INNOVATION COUNCIL  
EDUCATIONAL REVIEW COMMITTEE  
NOVEMBER 18, 2009, 9:30AM  
INDIANA DEPARTMENT OF EDUCATION  
WES MONTGOMERY ROOM  
INDIANAPOLIS, INDIANA**

**Present:** Carol D'Amico, Jim Dunn, Harold Force, Leroy Jackson, Derek Redelman, and Debra Seman.

**Also Present:** From the Indiana Department of Workforce Development: Jackie Dowd, Chris Guidry, Jennifer O'Shea, and Brenda Johnson.

The meeting was called to order by Carol D'Amico at 9:35 AM

Introductions were made and the agenda was distributed. Carol D'Amico charged the committee members with developing criteria and a process for the Workforce Investment Act (WIA) *Approved Training Provider List* with the purpose of ensuring training dollars are going to successful training programs. Ms. D'Amico stressed the need to "strike a balance between being thorough without being overly cumbersome."

Jackie Dowd distributed the current statewide training provider list, which had 800 training providers with 8,000 programs, and explained that some providers were approved as long ago as 1999 without any updates while others had been declared defunct by the Commission on Proprietary Education (COPE).

Ms. Dowd distributed WIA Section 122, Identification of Eligible Providers of Training Services, Eligible Training Provider Certification, for review which outlined WIA expectations for the approved training provider process. Ms. Dowd pointed out that each training provider currently must apply directly to the regional workforce board for approval. So while the providers may not be approved in one region, they could go to another region for approval. Ms. Dowd clarified that the *Approved Training Provider List* is the responsibility of the Balance of State (BOS) Workforce Investment Board.

Discussion topics:

- SWIC

Ms. Dowd stated that the SWIC has authorized the Educational Review Committee (ERC) to make decisions on developing criteria for approving training providers and tackling future assignments that include ways individuals are guided through a WorkOne, case management, counseling, right assessments, etc. There will be instances where decisions may need SWIC approval i.e. performance metrics for the training providers.

Derek Redelman agreed to present an update on the committee's progress to the SWIC (and regional workforce boards) at its 11-19-09 meeting in Ms. D'Amico's absence.

- Developing criteria and a process for *Approved Training Provider List*.

The Committee reviewed what other states were doing and the questions other states asked of their training providers. Ms. D'Amico referenced Texas, Louisiana and Georgia as good models. There was concern expressed that we were impressed by states accepting completion rates as low as 30% (Louisiana), but it was noted that this was a much higher rate than our community college in Indiana. Discussion ensued:

- Performance metrics for the provider vs. performance metrics for the program.
- Establish an appeals process.
- Money available for specific training vs. all students given the same amount. (Ms. Dowd explained that individual training accounts (ITA) are very complex with no performance outcomes. She offered to bring in an expert to explain the ITAs to the committee.)
- "Many adults are willing and ready to be trained but have no idea what they want."
- Cost is an issue for WIA clients with an ITA but not for a TAA client.
- Costs are important but we need to look at the whole picture: "... the time it takes to complete training, the completion rate, take a look at the whole picture." Proprietary providers, for example, cost more, but they are heavily regulated on outcomes.
- "Entrance requirements, screening processes, competencies, ability to complete."
- Low education attainment of some of the dislocated workers, some as low as 8<sup>th</sup> grade.

The Committee decided that first order of business would be to clean up the current training provider list. Thirteen questions for the current training providers were distributed for discussion and the Committee approved the following:

- Survey with the initial 13 questions plus one on liability insurance.
- DWD staff/legal department to determine whether liability insurance should be a requirement.
- Current training providers will not be eliminated solely on performance metrics in questions 12 and 13. However, minimum performance metrics will be required for subsequent eligibility.
- DWD will be responsible for creating and distributing the survey to all current providers unless listed as defunct by COPE.
- Survey responses due back by December 31, 2009.

- Responses will be reviewed internally by DWD.
- DWD will communicate results to the training providers.

Motion: Derek Redelman moved to authorize department staff to communicate with current providers to provide mandatory information be sent by December 31, and if they are defunct by COPE, they are off the list. Seconded by Leroy Jackson. Passed unanimously.

Next steps: Communicate program activities to committee by email.  
Ms. Dowd encouraged the Committee to let her know if they needed other types of information.

Next Educational Review Committee meeting will be held Thursday January 7 at 1 PM

Meeting adjourned 11:00 AM

**EDUCATIONAL REVIEW COMMITTEE**



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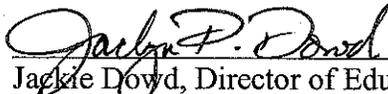
Carol D'Amico, Chairman

1.12.10

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Date

**ATTEST:**



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Jackie Dowd, Director of Educational and Training Programs  
Indiana Department of Workforce Development