



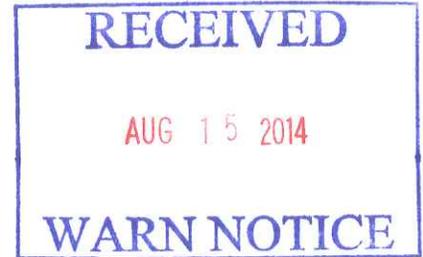
ModusLink Global Solutions
2000 Liberty Drive
Bloomington, IN 47403
United States

Tel: 812.961.4258
Fax: 812.961.4265

August 12, 2014

VIA USPS EXPRESS DELIVERY

Jennifer Long, Rapid Response Dislocated Worker Program Director
Indiana Department of Workforce Development
Dislocated Worker Unit
10 North Senate Avenue
Indianapolis, IN 46204-2277



Dear Ms. Long:

Please be advised that ModusLink will be permanently closing its facility located at 7955 Zionsville Rd, Indianapolis, IN 46268. The closure has been prompted by the elimination of our major business for that facility and its transfer to a competitor. ModusLink anticipates the permanent elimination of approximately 110 positions—seven salaried, 10 hourly, and up to 90 contracted/temporary laborers. ModusLink is working with local representatives of our competitor to transition as many employees as possible to them in order to lessen the impact of this closure on individual employees.

Reductions will be completed by October 31, 2014. ModusLink policy does not allow for bumping rights. The affected employees are not represented by a union. For further information regarding this workforce reduction, please contact the undersigned.

Please do not hesitate to contact me at (812) 961-4258, extension 5115, or at dave_archer@moduslink.com if you need any additional information or have any questions.

Sincerely,

Dave Archer
Director, Human Resources