

IHIV PREVENTION COMMUNITY PLANNING GROUP MEETING

May 17, 2011

10:00 to 4:00 p.m.

Indiana State Department of Health,

Rice Auditorium

2 North Meridian Street

Indianapolis, IN 46204

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**ATTENDANCE**

**Present CPG Members:**

Balash, Jonathan	Greene, Latorya	Morton, Ramon (Community Co-Chair)	Revalee, Brian
Florence, Candace	Knight, Gregory	Niles-Carnes, Larisa	Rush, Nate
Goode, Angela	Miller, Marissa	Perez, Andrea (State Co-Chair)	Trulley, Denice

**Absent CPG Members:**

Brinegar, Emily	Pasco, Larry
Drury, Benjamin	Stewart, Joseph
Johnson, Carlos	Williams, MeMe

**Present Technical Advisors:**

Feldheiser, Rochelle
Ohmit, Anita

**Absent Technical Advisors:**

Exom, Michael	Gillespie, Tony	Henry, Sue
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**Present ISDH Staff:**

Anderson, Alicia	Chapman, Erika	Writt, Amanda
Arnold, Vivian	Foltz, Darin	
Bain, Cena (CPG Liaison)	Newton, Susan	

**Visitors:**

Lamb, Ben	Luther, Gideon	Meyerson, Beth	Richardson, Davinci
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## GENERAL INFORMATION

- Meeting called to order at 10:00 a.m., by Ramon Morton, Community Co-Chair
- All present attendees introduced themselves, region, and populations they represent.
- Introduction and Ground Rules read by Cena Bain, CPG Liaison

### **Provider Assessment Findings Presentation at 10:10 a.m.**

- **Presented by Beth Meyerson, Policy Resource Group, INC and Angela Goode, Needs Assessment Committee Chair**



HIV test visitors  
report to CPG\_may 1

- Vision for HIV Testing according to CPG members
  - Accessible, Free, Culturally sensitive, options, confidential, knowledgeable, non-judgmental, inviting, relaxing, flexible, quick, professional, and provide “real” referrals (linkage to care).

### **Approval of March 2011 Meeting Minutes**

- Consensus made at 11:45 p.m.

### **Review of Expenses**

- Reviewed, no comments made

### **Review of Attendance Sheets**

- Community Co-Chair reminds everyone that attendance is based on arriving on time and staying till the end. If members consistently continue to show up late and leave early, they could be removed from the planning body.
- Additionally, attendance is required for all committee meetings. Chairs will distribute letters to committee members who continue to fail to attend committee meetings. If you are unable to attend a committee meeting, you need to contact your committee chair before the meeting.

### **Review of Group Assessment Form**

- Please remember, in keeping consistent; please refrain from writing specific names on the Group Assessment Form, even if feedback is positive.
- Survey Monkey did not work well last CPG meeting. Only ½ of the feedback was received and only after several e-mails were sent out.
  - CPG agrees to try survey monkey one more time in hopes of getting a better turn-out.

Question number 8; comment 6 and Question 9, comment 3.

- Comments regarding members dominating conversation:
  - Everyone has the right to speak openly at the CPG meetings.
  - It is difficult for someone to decide what is dominating and what is not.
  - Suggested that we have a list that can be used to put parking lot items on.
    - Member volunteers to be in charge of monitoring the parking lot list.

**Lunch from 12:00 p.m. to 1:00 p.m.**

**Gap Analysis Discussion at 1:05 p.m.**

*See HIV Test Visitors Report under Provider Assessment Findings Presentation*

**Epi/Populations Committee Presentation at 2:00 p.m.**



Prioritization  
Presentation fo...

**\*\*Member moves to accept the Methodology presented by the Epi/Populations Committee, Consensus made.**

- **Epi/Populations committee will use methodology presented to prioritize populations and present to CPG during July meetings.**

**Committee Reports at 2:45 p.m.**

**Needs Assessment (Angela Goode):**

- Committee still wrapping up the Provider Assessment Findings
- Working on compiling the NA narrative to be put in the prevention plan
- Committee still working on solidifying the research grid.

**Membership (Latorya Greene):**

- Letters were sent out to Regions 4,6, and 9 trying to recruit individuals to represent their regions on CPG.
  - Deadline for application submission is September 30, 2011
- Membership narrative draft completed and sent to CPG members for review, please submit any changes/additions to CPG Liaison or Membership Committee Chair no later than May 24<sup>th</sup>.

**Interventions (Nate Rush):**

- Still waiting on Epi/Populations committee to finish selecting populations.
  - Once complete, interventions will work on targeting interventions to those populations.

**Epi/Populations(Andrea Perez and Ramon Morton):**

- Nothing else to report

**Evaluations (Ramon Morton):**

- No meetings held to date, Brian Ramon, and Gregory make up committee.
  - Alicia to be added to committee.

**Policies and Procedures (Larisa Niles-Carnes):**

- Last meeting a Division of HIV/STD Standard Code of Conduct for Advisory Bodies was disseminated.
  - Members were to submit their concerns to committee chair for ISDH to consider.
    - No changes/concerns were submitted.
      - Members need to sign the policy for record keeping.

**Co-Chair Nominations**

- Each voting member placed on a piece a paper their recommended person best for community co-chair.
  - Latorya with 4 nominations
  - Angela with 2 nominations
  - Emily Brinegar with 2 nominations
  - Ramon Morton with 2 nominations
  - Denice Trulley with 1 nomination
  - Larry Pasco with 1 nomination
- Denice and Ramon both decline the nominations, other members have until May 24<sup>th</sup> to either accept or decline their nominations.

**Executive Committee Report (Ramon Morton):**

- After discussing on executive committee conference call, it was determined that an additional meeting may be necessary in order to accomplish all planning tasks for 2011.
  - CPG members to put on their calendars an October meeting.

**Division Report (Andrea Perez):**

- The two openings in services have been filled (CHSPAC Liaison and Medical Services Coordinator)
- Other vacancies are in various stages, once final, CPG will be notified.
- NAPWA held a conference last week around starting and initiating a testing site/program in their area.
  - Conference designed to help work with the Latino/Hispanic population; however conference was beneficial to help with all populations.
- Prevention Sites have begun
- Care Coordination sites are to begin next month

- Perinatal Hepatitis B site visits were conducted
  - A new question was added surrounding HIV screens.

**Q/A and Old/New Business at 2:35 p.m.**

- CPG Website is its final stages, should be live within the week
  - Members ask that Indiana be added to the website somewhere.
- May 29<sup>th</sup> will hold the 2<sup>nd</sup> Annual Miss Grand Prix at the Ten nightclub, \$7 donation is requested
- The Bethlehem House held its grand opening of 75 affordable houses in March.
- The Bethlehem House also purchased a Van that will be used to outreach testing
- June 4<sup>th</sup> will hold the Spencer Pride in Owen County, ISDH will have a booth set up.
  - This year's event will focus on education.
- Susan turns 49 on May 25, 2011

**No Public Comments**

**Adjourn at 3:37 p.m.**

**NEXT MEETING ON JULY 19, 2010 AT 10:00 A.M.**